

# **BROOKINGS COUNTY COMMISSION MEETING**

**Tuesday, December 13, 2005**

The Brookings County Board of County Commissioners met in regular session on Tuesday, December 13, 2005, with the following members present: Dennis Falken, Mary Negstad, Donald Larson, Deanna Santema, and Emil Klavetter. Also present: Stephanie Vogel, Kelly Bakken, Ted Eggebraaten, Robert Hill, Vicki Buseth, Jan Willmott, Larry Jensen, Ron Bannwarth, Mel Thorne, Brian Eclov, and Stacy Steffensen.

## **CALL TO ORDER**

Chairperson Falken called the meeting to order.

## **CONSENT AGENDA**

Chairperson Falken declared the Consent Agenda approved as amended with no objection from the board. The Consent Agenda consisted of the agenda for the December 13, 2005 Commission Meeting, and the minutes from the December 6, 2005 Commission Meeting.

Welfare Matters: Case # 05-179 for utilities was approved; Case # 05-180 for rent was denied; Case # 05-181 for utilities was approved; Case # 05-182 for motel room was approved; Case # 05-183 for utilities was approved.

Travel/Education: Rose Marie Stee to go to Howard, SD on December 9, 2005 to deliver the DermaScan to the Howard School.

## **ROUTINE BUSINESS**

Motion by Negstad, seconded by Klavetter, to approve the following claims. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes. A&B BUSINESS, REPAIRS AND MAINTENANCE \$53.02; ADVANCE, OTHERS \$6750.00; AGFIRST FARMERS COOP, SUPPLIES & MATERIALS \$198.07; ALLIED OIL & SUPPLY, REPAIRS AND MAINTENANCE \$737.04; ALTON TOWNSHIP, REPAIRS AND MAINTENANCE \$52.50; AMERICAN SOLUTIONS FOR BU, SUPPLIES & MATERIALS \$11.15; ARCHER, MATTHEW, PAYROLL RECEIVABLE/EMPLOY \$500.00; AT&T, UTILITIES \$147.58; AULT, CYNDI, PAYROLL RECEIVABLE/EMPLOY \$500.00; AVERA BROOKINGS MEDICAL, MEDICAL SERVICE/LIENABLE \$434.81; BRBA, CITIZEN CORP. \$350.00; BAKKEN, KELLY, PAYROLL RECEIVABLE/EMPLOY \$500.00; BECKMAN, EUGENE & SONS, SUPPLIES & MATERIALS \$75.25; BEE SEEDS INC, IMPROVE OTHER THAN BUILDI \$128.00; BERKLAND, HAROLD, TRAVEL & CONFERENCE \$94.60; BIRSCHBACH EQUIPMENT, IMPROVE OTHER THAN BUILDI \$807.00; BOWES CONSTRUCTION, IMPROVE OTHER THAN BUILDI \$12870.79; BROOKINGS AREA TRANSIT, TRANSPORTATION PROGRAM \$8125.00; BROOKINGS AUTO MALL INC, MACHINERY & EQUIPMENT \$30790.00; BRKGS. CITY UTILITIES, TELEPHONE \$9533.42; BRKGS CO TREASURER, AM'T HELD FOR DEL. TAXES \$3210.42; BROOKINGS FIRE DEPT, DOJ/OJP \$871.57; BRKGS. HOSPITAL, BLOOD TESTS \$2760.00; BROOKINGS INN, LEPC \$128.74; BROOKINGS TOWNSHIP, REPAIRS AND MAINTENANCE \$48.00; BROWN AND

SAENGER,MV NOTICES/TAX NOTICES \$1162.00; BROWN, DENISE,PAYROLL RECEIVABLE/EMPLOY \$500.00; BUTLER MACHINERY CO.,REPAIRS & MAINT. \$160.00; CELLULAR ONE,TELEPHONE \$759.94; CENTRAL BUSINESS SUPPLY,SUPPLIES & MATERIALS \$192.16; CLITES ELECTRIC INC,REPAIRS AND MAINTENANCE \$175.15; COURTESY PLUMBING,1921 BLDG. \$158.70; COVER TO COVER,SUPPLIES & MATERIALS \$39.08; DARINS AUTO BODY & GLASS,REPAIRS & MAINTENANCE \$384.00; DEN-WIL INC,RENTALS \$788.12; EAST CENTRAL MH/CD,OTHERS \$11000.00; EAST DAKOTA WATER DEVE.,AMOUNT HELD FOR WATER CON \$5117.13; ELITE BUSINESS SYSTEM INC,REPAIRS AND MAINTENANCE \$66.00; ELKTON TOWNSHIP,REPAIRS AND MAINTENANCE \$11.25; FALKEN, DENNIS,TRAVEL & CONFERENCE \$59.52; FOERSTER WHOLESALE SUPPLY,SUPPLIES & MATERIALS \$1095.40; G&K SERVICES,REPAIRS & MAINT. \$468.04; GALL'S INC,CITIZEN CORP. \$1164.90; GLOVER, ALAN,ADULT DEFENSE \$384.80; GRAYBAR ELECTRIC CO INC,SUPPLIES & MATERIALS \$131.76; HAGEDORN, JAMES,PAYROLL RECEIVABLE/EMPLOY \$500.00; HAROLD'S PRINTING,CITIZEN CORP. \$110.70; HAROLD'S PHOTO CENTERS,SUPPLIES & MATERIALS \$60.61; HAUFF MID-AMERICA SPORTS,SUPPLIES & MATERIALS \$709.00; HAUGEN, RICHARD,PAYROLL RECEIVABLE/EMPLOY \$500.00; HELDT, GARY,TRAVEL & CONFERENCE \$92.28; HEWLETT-PACKARD COMPANY,LETPP/SHERIFF \$29825.02; HILLYARD INC,SUPPLIES & MATERIALS \$634.85; HOLLAWAY CON. CO. INC.,IMPROVE OTHER THAN BUILDI \$40898.00; HOMESTEAD DO-IT CENTER,SUPPLIES & MATERIALS \$27.59; HOUFEK, CHRIS,PAYROLL RECEIVABLE/EMPLOY \$500.00; INSTY-PRINTS,SUPPLIES & MATERIALS \$11.20; INTER-LAKES COMM. ACTION,COMMUNITY WORKER \$629.00; INTERSTATE TELECOM. COOP,DATABASE SERVICE-ITC \$713.45; J&H EXCAVATING,IMPROVE OTHER THAN BUILDI \$1560.81; JENSEN, SHAUN,IMPROVE OTHER THAN BUILDI \$175.00; JOHNSON, JEROME,TRANSCRIPTS (NON) \$609.00; JOHNSON, MARY,PAYROLL RECEIVABLE/EMPLOY \$500.00; KLOSTER, MEL,SUPPLIES & MATERIALS \$326.93; KNEEBONE, DALE L,PAYROLL RECEIVABLE/EMPLOY \$500.00; KNUTSON, DUANE,TRAVEL & CONFERENCE \$37.88; L&L PARTS,SUPPLIES & MATERIALS \$444.67; LAKE SINAI TOWNSHIP,REPAIRS AND MAINTENANCE \$35.25; LAR-JO'S,SUPPLIES & MATERIALS \$758.62; LILLA, CHRISTOPHER L.,PAYROLL RECEIVABLE/EMPLOY \$500.00; LUKONEN, DOUGLAS D,SUPPLIES & MATERIALS \$37.90; MCCANN, M.E.,ADULT DEFENSE \$1461.22; MCCARTY, DONALD,ADULT DEFENSE \$744.86; MCI,TELEPHONE \$99.44; MCI WORLDCOM,UTILITIES \$294.93; MAHER, RAE LYNN,PAYROLL RECEIVABLE/EMPLOY \$500.00; MARTIN'S INC.,,SUPPLIES & MATERIALS \$16001.38; MASTERCARD,TRAVEL & CONFERENCE \$42.00; MILLS PROPERTY MANAGEMENT,RENTAL/1921 BLDG. \$4019.02; MINNEHAHA COUNTY AUDITOR,PROFESSIONAL SERV. & FEES \$112.50; MINNEHAHA CO. JUVENILE,JDC-MINNEHAHA COUNTY \$120.00; MINNEHAHA CO. TREAS.,PRISONER HOUSING \$66.58; MOBILE BINDERS,REPAIRS AND MAINTENANCE \$784.00; NATL 4-H COUNCIL,4-H EVENTS & LIT. \$429.41; NEGSTAD, MARY,TRAVEL & CONFERENCE \$25.60; NELSON, DARREL E.,TRAVEL & CONFERENCE \$41.08; NELSON, NANCY J.,ADULT DEFENSE \$600.14; NOGELMEIER, AMBERLYN,PAYROLL RECEIVABLE/EMPLOY \$500.00; OAKWOOD TOWNSHIP,REPAIRS AND MAINTENANCE \$431.25; O'BRIEN, SEAN M.,ADULT DEFENSE \$2213.06; OFFICE SYSTEMS INC,REPAIRS AND MAINTENANCE \$95.00; OLLERICH, ASHLEY,PAYROLL RECEIVABLE/EMPLOY \$500.00; OLSEN, KRISTIN,SUPPLIES & MATERIALS \$19.06; OLSON, ROBERT,PAYROLL RECEIVABLE/EMPLOY \$500.00; OTIS ELEVATOR

COMPANY, REPAIRS AND MAINTENANCE \$930.34; PAPA JOHNS, PERSONAL SERVICES \$147.41; PAS SYSTEMS INTERNATIONAL, SUPPLIES & MATERIALS \$33.10; PEART & ASSOCIATES, INC., CITIZEN CORP. \$1394.82; PENNINGTON COUNTY JAIL, TRANSPORT PRISONER \$91.95; PHEASANTLAND INDUSTRIES, SUPPLIES & MATERIALS \$564.29; PIERRE FLOWER SHOP, SUPPLIES & MATERIALS \$68.50; PRINTRAK INTERNATIONAL, PROFESSIONAL SERV. & FEES \$385.33; QUALIFIED PRESORT, MV NOTICES/TAX NOTICES \$3887.71; QUAM, BENJAMIN, PAYROLL RECEIVABLE/EMPLOY \$500.00; RAZOR'S EDGE LAWN CARE, REPAIRS AND MAINTENANCE \$470.00; RFD, PUBLISHING \$1151.67; RAMSDELL'S FERTILIZER, SUPPLIES & MATERIALS \$243.00; RED CROSS CHAPTER, CITIZEN CORP. \$231.05; RELIANCE TELEPHONE, INMATE/TELEPHONE \$1000.00; REVENUE, S.D. DEP'T., BLOOD TESTS \$172228.88; RIBSTEIN, RICK, ADULT DEFENSE \$282.08; ROCK-N-RESCUE, DOJ/OJP \$1198.10; RUNNING'S BIG "R", SUPPLIES & MATERIALS \$344.95; SAATHOFF, LAYNE, TRAVEL & CONFERENCE \$49.72; SAFETY BENEFITS INC, TRAVEL & CONFERENCE \$50.00; SDACO, SUPPLIES & MATERIALS \$24.00; SDN COMMUNICATIONS, LETPP/SHERIFF \$17349.27; SDSU 4-H FOUNDATION, 4-H EVENTS & LIT. \$320.00; SDSU WORKSTUDY ACCT., WORK STUDY \$49.50; SHEPHARDSON HARDWARE HANK, SUPPLIES & MATERIALS \$42.86; SIOUX COUNCIL #733, CITIZEN CORP. \$120.00; SIOUX FALLS TWO WAY RADIO, MAJOR DISPATCH EQUIPMENT \$43431.50; SIOUX VALLEY WIRELESS, TELEPHONE \$35.95; SPENCE, KRISTA, PAYROLL RECEIVABLE/EMPLOY \$503.88; SPRINT, TELEPHONE \$48.95; STATE OF SOUTH DAKOTA, PROFESSIONAL SERV. & FEES \$37.50; STEE, ROSE MARIE, DAY MEALS \$248.10; STOLTENBURG, MICHAEL, PAYROLL RECEIVABLE/EMPLOY \$500.00; STREICHER'S, DOJ/OJP \$7362.00; STURDEVANT'S AUTO, SUPPLIES & MATERIALS \$325.41; SUBWAY, TRAVEL & CONFERENCE \$45.07; SWEEBE, BART, PAYROLL RECEIVABLE/EMPLOY \$500.00; TV PRODUCTIONS, INC., COURT CASE EXPENSE \$47.00; TANGEN, LAURIE, DAY MEALS \$131.92; TAYLOR & FRANCIS GROUP, SUPPLIES & MATERIALS \$95.94; TOLK, COLBY, INSPECTION FEES \$200.00; UMBERGER, CHARLES, PAYROLL RECEIVABLE/EMPLOY \$500.00; VANDENBERG LAW FIRM, ADULT DEFENSE \$462.50; VERIFICATIONS INC, PERSONAL SERVICES \$46.85; VERIZON WIRELESS, TELEPHONE \$450.01; VOLUNTEERS OF AMERICA, TURNING POINT (PRE) \$1080.00; WAGNER REAL ESTATE, INSPECTION FEES \$4500.00; WALMART COMMUNITY, SUPPLIES & MATERIALS \$251.27; WALMART COMMUNITY, SUPPLIES & MATERIALS \$31.64; WEST GROUP, LAW BOOKS \$346.50; WHITE CITY, UTILITIES \$50.80; WIECZOREK, TERRY, ADULT DEFENSE \$171.91; WIRELESS WORLD BROOKINGS, REPAIRS AND MAINTENANCE \$99.98; BREN-PHILLIPS, MELISSA, JURY & WITNESS \$20.00; BREN, GLEN, JURY & WITNESS \$20.00; BREN, VICKIE, JURY & WITNESS \$20.00; GOTH, AMBER, JURY & WITNESS \$64.16; LOWE, RYAN T., JURY & WITNESS \$20.00; ODENS, STEVEN, JURY & WITNESS \$20.00; WHARTON, RANDY, JURY & WITNESS \$20.00;

Deputy Auditor, Kelly Bakken presented the board with the Auditor's Report.

Be it noted, the Highway transfers for the month of November 2005, \$3,721.61 was transferred for expenditures to increase the Highway budget due to work performed and supplies furnished for various non-highway departments.

Be it noted, the Auditor's Account with the Treasurer for the month of November 2005 is as follows:

November 2005	\$11,281,675.06
Total amount of deposits in banks.....	
Total amount of actual cash: Currency.....	10,646.00
Coins.....	79.14
Total amount of checks/drafts in Treasurer's possession not exceeding 3 days.....	72,323.67
Itemized list of all items, checks, and drafts in Treasurer's possession over 3 days...	137.10
Insufficient checks.....	228.90
T O T A L .....	<u>\$11,365,089.87</u>

Zoning and Drainage Director, Robert Hill met with the board to present the following plat for approval.

Motion by Santema, seconded by Negstad, to approve for recording purposes and authorize Chairperson Falken to sign Resolution 05-53; A Resolution for the plat of Lot H-3; and Lots 1-12, Block 1; and Lots 1-11, Block 2; in Sunset Point Addition in Government Lot 3 & 4 of Section 22-112-47 in the County of Brookings, South Dakota. Role Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion passes.

### **REGULAR BUSINESS**

Treasurer, Vicki Buseth met with the board to discuss and distribute Resolution # 05-52; A Resolution for the Uncollectible Tax List. Motion by Negstad, seconded by Klavetter, to approve and authorize Chairperson Falken to sign Resolution 05-52; A Resolution for the Uncollectible Tax List. Role Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion passes.

**Resolution #05-52**  
**Uncollectible Tax List**

WHEREAS, South Dakota Codified Law (SDCL) 10-22-30 requires the County Treasurer to present a list of all distress warrants returned by the Sheriff uncollectible to the Board of County Commissioners;

WHEREAS, the board has examined such returns and, is satisfied with reports from Sheriff's and Treasurer that the taxes described in any such warrant cannot be collected.

NOW THEREFORE, BE IT RESOLVED by the Brookings County Commissioners, at a regular meeting December 13, 2005, to direct the County Treasurer to place these mobile home taxes on an uncollectible list and no distress warrant shall therefore be issued until it is determined either by the Board of County Commissioners or the County Treasurer that such taxes have become or may have become collectable.

BE IT FURTHER RESOLVED, that there will be a complete listing of these uncollectible mobile home taxes on file in the Brookings County Treasurers office.

Adopted this 13<sup>th</sup> day of December 2005

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Dennis Falken  
Chairperson, Brookings County  
Board of County Commissioners

Attest:

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Janet Willmott  
Brookings County Auditor

Motion by Klavetter, seconded by Santema, to approve and authorize Chairperson Falken to sign Abatement Application # 05-10 from John Behrend, James Blackhetter, Theodora Kleber, and Brookings County in the amount of \$816.26: 1992 Tax Bill # 5789 \$117.25, 1994 Tax Bill # 5824 \$232.04, 1996 Tax Bill # 5916 \$213.00, 1997 Tax Bill # 5991 \$70.84, 1998 Tax Bill # 6022 \$66.56, 1999 Tax Bill # 6085 \$75.00, 2000 Tax Bill # 6190 \$41.57. The property described as: Lots 3-4, Block 12 in Blocks 9-14 Inclusive in Bruce Town, Parcel # 32025-01200-00300. Role Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye." Motion passes.

Motion by Larson, seconded by Negstad, to approve and authorize Chairperson Falken to sign Abatement Applications # 05-11 thru # 05-16.

Abatement # 05-11 from Brookings County in the amount of \$3.96: 2001 Tax Bill # 6401 \$3.96. The property described as: Lot 5, Block 27, in Blocks 25-26-27 & OLS P&Q in Bruce Town, Parcel # 32125-02700-00500.

Abatement # 05-12 from Alfred Karstens and Brookings County in the amount of \$1272.82: 1995 Tax Bill # 6251 \$142.30, 1996 Tax Bill # 6320 \$251.56, 1997 Tax Bill # 6397 \$248.68, 1998 Tax Bill # 6431 \$269.26, 1999 Tax Bill # 6495 \$285.62, 2000 Tax Bill # 6603 \$75.40. The property described as: Lot 2, N ½ Lot 3, Block 5 Original Plat in Elkton Town, Parcel # 34250-00500-00200.

Abatement # 05-13 from Loy Vandyke in the amount of \$2,365.89: 1998 Tax Bill # 6410 \$304.40, 1999 Tax Bill # 6474 \$307.54, 2000 Tax Bill # 6582 \$299.80, 2001 Tax Bill # 6712 \$413.93, 2002 Tax Bill # 6824 \$401.01, 2003 Tax Bill # 6998 \$375.77, 2004 Tax Bill # 7069 \$263.44. The property described as: Lots 11, Block 3 in Elkton Town, Parcel # 34250-00300-01100.

Abatement # 05-14 from Don Vermeulen in the amount of \$1,372.30: 1999 Tax Bill # 6080 \$196.40, 2000 Tax Bill # 6185 \$188.70, 2001 Tax Bill # 6323 \$214.14, 2002 Tax Bill # 6434 \$218.44, 2003 Tax Bill # 6601 \$277.72, 2004 Tax Bill # 6661 \$276.90. The property described as: Lots 4-5-6-7, Block 11 in Blocks 9-14 Inclusive in Bruce Town, Parcel # 32025-01100-00400.

Abatement # 05-15 from the United States of America in the amount of \$550.00: 1993 Tax Bill # 3192 \$50.00, 1994 Tax Bill # 3208 \$50.00, 1995 Tax Bill # 3219 \$50.00, 1997 Tax Bill # 3304 \$50.00, 1998 Tax Bill # 3313 \$50.00, 2000 Tax Bill # 3380 \$50.00, 2001 Tax Bill # 3444 \$50.00, 2002 Tax Bill # 3489 \$50.00, 2003 Tax Bill # 3573 \$75.00, 2004 Tax Bill # 3611 \$75.00. The property described as: SW ¼ NW ¼, NW ¼ SW ¼, W 6 CHN S 6 CHN of Lot 4 01-112-48, Oaklake Township, Parcel # 13000-11248-01210.

Abatement # 05-16 from the United States of America in the amount of \$25.00: 2003 Tax Bill # 4701 \$25.00. The property described as: E ½ E ½ NE ¼, Lot 7-9, Parcel 3 L1 & NE ¼ NW ¼ 31-112-51, Preston Township, Parcel # 17000-11251-31105.

Role Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes.

Highway Superintendent, Ted Eggebraaten met with the board to discuss the progress of the bridge project on County Road 46, the possible purchase of Motor Graders and the 2005/2006 Budgets. Be it noted, it was the consensus of the board that Eggebraaten have a Resolution prepared for the December 20<sup>th</sup>, 2005 Commission Meeting.

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss the closing date for the December 27<sup>th</sup>, 2005 agenda, a FEMA letter, the new Command Center, Department Head Reviews, the Argus Leader article about the South Dakota Vietnam War Memorial Event, Invitations, and Correspondence.

Be it noted, the Board approved the following Personnel Action Notices: Annual Reviews: Susan VanderWal from \$12.79 to \$13.04 (retroactive November 2005,) Bart Sweebe from \$37,936.00 to \$40,212.00 (effective January 2006.) New Hires: Leah Gedstad and Bryan Gums, Part-time Correctional Officers @ \$11.82.

Zoning and Drainage Director, Robert Hill met with the board to discuss proposed changes to the Zoning Ordinance.

Mel Thorne met with the board to request time on the agenda at a future meeting and to discuss complaints with snowmobiles.

Auditor, Jan Willmott and Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss the year end 2005 Budget Balances.

## **COMMISSIONER'S OPEN DISCUSSION**

The board discussed the Economic Development.

Commissioner Larson reported on the upcoming CAT Tour.

Commissioner Negstad reported on the Holiday Potluck, the Conservation District Meeting, the Chamber Luncheon, and the Chamber Intergovernmental Conference.

Commissioner Santema reported on the Holiday Potluck, the Sioux Valley Ribbon Cutting, the Chamber Luncheon, and the Chamber Intergovernmental Conference.

Commissioner Klavetter reported on the Brookings Economic Development Site Committee Meeting, the Conservation District Meeting, the Chamber Luncheon, and the Chamber Intergovernmental Conference.

Commissioner Falken reported on the Sioux Valley Ribbon Cutting, the Chamber Luncheon, the Chamber Intergovernmental Conference, and the upcoming Workers Compensation Board Meeting.

## **ADJOURNMENT**

Chairperson Falken declared the meeting adjourned until 8:30am Tuesday, December 20, 2005.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

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Kelly Bakken  
Deputy Auditor  
Brookings County Auditor's Office